

## GREAT WALTHAM PARISH COUNCIL

Report of the Finance and General Purposes Committee Meeting held on Monday 24<sup>th</sup> October 2011 at the Old Fire Station, Great Waltham.

### 1. Record of Members present

Chairman: Mr Braisby

Councillors: Mrs Farrant, Mr Micklem and Mr Steel (from item 7).

### 2. Apologies for Absence

Were received from Mr Jackson.

### 3. Declarations of interests (existence and nature) with regard to items on the agenda.

There were none

### 4. Public Participation session with respect to items on the agenda.

There were no members of the public present at the meeting.

### 5 Parish Council Accounts as at 30<sup>th</sup> September 2011

These were presented, discussed and agreed. It was explained that the surplus was greater than estimated as a result on under-spending on election expenses, Parish Office, Insurance premium and publicity/communications expenses. It was agreed that £6,000 should be transferred to the Capital Works Account to be set against future expenses.

### 6. Outstanding Accounts.

There were no outstanding accounts.

### 7. To review Capital Works Provision, and the funding of the programme.

The Capital Programme was reviewed and approved as follows:

Project Description	Estimated Cost.	Anticipated Grant	Parish Council Funds	Year for work	Funding Method
<b>Additional Play Equipment- Great Waltham</b>	£7677	£7677	Nil	2011/2012	Community Initiatives Fund have allocated a grant of £8430.
<b>Additional Play Equipment- Great Waltham</b>	?	£2637.62	Nil	2011/2012	Funds from Planning Contributions
<b>Additional Play Equipment – Howe Street</b>	£1117	0	£1117	2011/12	Project completed
<b>Additional Play Equipment Ford End</b>	£6000	£4000	£2000	(assume 2013/14)	
<b>Parish Office</b>	£4000	£2000	£2000	2012/13	Estimates to be obtained
<b>Ford End Playing Field Car Park Extension</b>	£4000	£2000	£2000	2012/13	
<b>Total</b>	<b>£22784</b>	<b>£18314.62</b>	<b>£7117</b>		

Estimated Balance as at 31<sup>st</sup> March 2012 £17850.69

Estimated Balance as at 31<sup>st</sup> March 2013 £13850.69

### 8. Report on outstanding loans.

There were no outstanding loans to or from the Parish Council

### 9. To prepare a budget for the year 1<sup>st</sup> April 2012 to 31<sup>st</sup> March 2013

The Committee considered the report before them which indicated that the estimated total income for 2012/13 was £44,686 (including precept being kept at the same level as 2011/12 - £41,416)

The estimated expenditure for 2012/13 (excluding capital expenditure) was £41658.

Following discussion it was agreed to keep the precept at the same level as 2011/12 (i.e. £41416)

**10. To check, confirm and sign the latest Bank Reconciliation**

The bank reconciliation as at 30<sup>th</sup> September 2011 was checked, confirmed, and signed.